

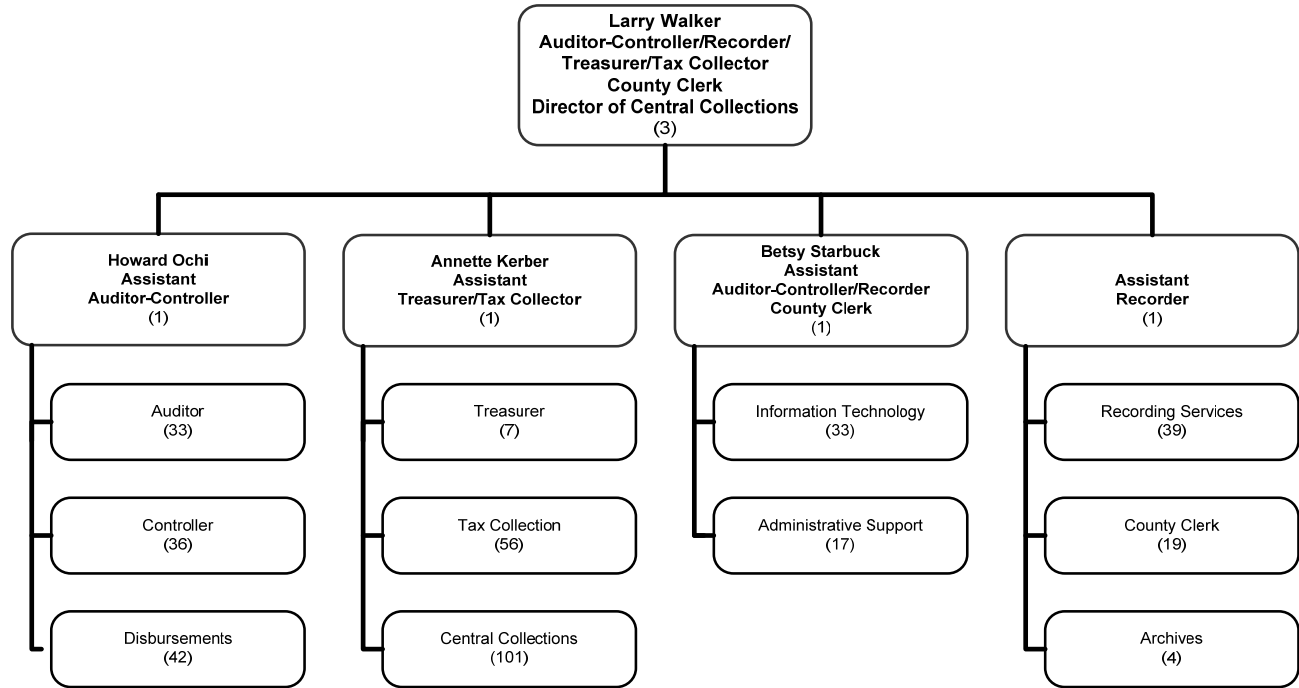
AUDITOR-CONTROLLER/RECORDER/TREASURER/TAX COLLECTOR

Larry Walker

MISSION STATEMENT

The Office of the Auditor-Controller/Recorder/Treasurer/Tax Collector processes, safeguards, and provides information regarding the finances and public information, as well as performing the treasury function and collecting taxes. It is our mission to perform these functions with integrity, independent judgment, and courteous, outstanding service that is accessible to citizens, businesses, and other public agencies. We are accurate, fair, timely, and innovative in the use of technology to enhance services throughout the county.

ORGANIZATIONAL CHART



STRATEGIC GOALS

1. Provide timely and accurate financial information.
2. Enhance the Accounts Payable process.
3. Manage the County Treasury function in a safe, effective and efficient manner.
4. Collect property taxes in an effective manner with a focus on customer service.
5. Maintain a high level of Recorder services while responding to changes in regulations and law.

FISCAL



PERFORMANCE MEASURES				
Description of Performance Measure	2008-09 Actual	2009-10 Target	2009-10 Estimate	2010-11 Target
Received the Certificate of Achievement for Excellence in Financial Reporting.	Yes	Yes	Yes	Yes
Percentage of valid payment documents processed within ten days of presentation to ACR. (2008-09: 95.5% of all document types, totaling 383,008, were processed in 10 days. 86% of 123,511 manual payment documents were processed within 10 days.)	86%	90%	91%	90%
County Investment pool rating.	Moody's - Aaa, S&P - AAaf, and Fitch - AAA	Moody's - Aaa, S&P - AAaf, and Fitch - AAA	Moody's - Aaa, S&P - AAaf, and Fitch - AAA	Moody's - Aaa, S&P - AAaf, and Fitch - AAA
Meet or exceed the average collection rate of comparable counties for unsecured property taxes.	96.9% unsecured property tax collection rate	93.9% unsecured property tax collection rate	93.9% unsecured property tax collection rate	93.4% unsecured property tax collection rate

SUMMARY OF BUDGET UNITS

	2010-11				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
General Fund					
Auditor-Controller/Recorder/Treasurer/Tax Collector	38,295,573	26,810,489	11,485,084		390
Total General Fund	38,295,573	26,810,489	11,485,084		390
Special Revenue Funds					
Systems Development	8,602,810	1,990,000		6,612,810	-
Vital Records	858,335	127,000		731,335	-
Recorder Records	1,403,212	420,000		983,212	4
Electronic Recording	875,118	414,880		460,238	-
Social Security Number Truncation	1,474,636	440,000		1,034,636	-
Redemption Maintenance	180,678	1,000		179,678	-
Total Special Revenue Funds	13,394,789	3,392,880		10,001,909	4
Total - All Funds	51,690,362	30,203,369	11,485,084	10,001,909	394

Detailed information for each budget unit follows, along with a description of the services provided, budget unit history and analysis of the budget unit.

